

**DELTA COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
DELTA COLLEGE PLANETARIUM AND LEARNING CENTER  
TUESDAY, OCTOBER 9, 2012  
6:30 p.m.**

**MEMBERS PRESENT** K. Ellison, R. Emrich, M. Fitzhugh, K. Houston-Philpot, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman

**MEMBERS ABSENT** K. Lawrence-Webster

**OTHERS PRESENT** J. Goodnow, B. Baker, E. Beckman, T. Boudrot, T. Brown, P. Clark, E. Crane, L. Dull, C. Dzurka, S. Enriquez, A. Givens, L. Govitz, G. Hoffman-Johnson, T. Lane, D.Lovely, D. Lutz, J. Mahoney, A. McClorey-McLaughlin, M. Miller, M. Moore, M. Mosqueda, F. Peters, G. Przygocki, L. Ramseyer, M. Rowley, A. Sinclair, T. Stitt, A. Ursuy, B. Webb

**PRESS PRESENT** J. Hall (WSGW)

**CALL TO ORDER** Board Chair Emrich called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA** Board Chair Emrich called for approval of the agenda. Board Chair Emrich requested that the Treasurer’s Report occur immediately following approval of the agenda.

The amended agenda was approved by consensus of the Board of Trustees.

**TREASURER’S REPORT** D . Lutz noted that the Board has received the financial statements as of the end of September 2012. At this time 25% of our fiscal year is over. The financial statements reflect the fact that the College has not yet received payment from the State of Michigan.

D. Lutz said that she has compared the financial statements to budget and the College is operating in accordance with plan.

**PUBLIC COMMENTS** Board Chair Emrich called for public comments.

David Lovely, Bay County Resident, introduced himself to the Board of Trustees as a candidate for the vacant seat representing Bay County as a Delta College Trustee.

Mike Rowley, Bay County Resident, also introduced himself to the Board of Trustees as one of the candidates running for the vacant Bay County seat on the Delta College Board of Trustees.

**CLOSED SESSION** M. Fitzhugh made a motion to go into closed session to discuss with counsel specific pending litigation: Kim Higgs, Harlan Vermilya *et al.* v. Delta Board of Trustees *et al.* R. E. Selby seconded the motion.

Kim Higgs, Harlan Vermilya *et al.* v. Delta Board of Trustees *et al.*

The results of the roll call vote to go into closed session were 8 in favor, 0 opposed.

*Approved by the Board of Trustees at the November 2012  
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K. Ellison - Yes  
R. Emrich - Yes  
M. Fitzhugh- Yes  
K. Houston-Philpot - Yes  
J. MacKenzie - Yes  
R. E. Selby - Yes  
R. Stafford - Yes  
E. Wacksman – Yes

The closed session began at 6:34 p.m. in room 114.

The Trustees reconvened in an open meeting in Space Explorers Hall at 7:17 p.m.

The results of the roll call vote to come out of closed session were 8 in favor, 0 opposed.

K. Ellison - Yes  
R. Emrich - Yes  
M. Fitzhugh- Yes  
K. Houston-Philpot - Yes  
J. MacKenzie – Yes  
R. E. Selby - Yes  
R. Stafford - Yes  
E. Wacksman – Yes

**CONSENT  
AGENDA**

Board Chair Emrich called for approval of the consent agenda.

R. Stafford made a motion to approve the consent agenda with support from R. E. Selby.

The Board unanimously approved the consent agenda, accepting the minutes of the Board Meetings that were held on September 11, 2012 (dinner and regular meeting). The Five Year Capital Outlay Master Plan was also approved as part of the consent agenda (BA4959).

**BOARD ACTION  
BA4960**

R. Stafford said it is the recommendation of the Bylaws Committee of the Board of Trustees that the Board will make revisions to the Bylaws of the Delta College Trustees, Article II – Governing Body, Section 5, Vacancies.

Section 5. Vacancy

Whenever a vacancy in the Board of Trustees occurs, the remaining members of the Board by majority vote shall fill the vacancy with a qualified elector of the Delta College district no later than 30 days after the date the vacancy occurs. Any person so appointed shall serve until a successor is elected and qualified.

If a vacancy occurs in the Board of Trustees more than 90 days before a regular community college election held for the election of members of the Board of Trustees in the community college district, an election shall be held at that regular community college election to fill that office for the remainder of the office’s unexpired term, if any.

If a vacancy occurs in the Board of Trustees less than 90 days before a regular community

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college election held for the election of members of the Board of Trustees in the community college district and the vacancy occurs in the final year of the office's unexpired term, the appointed person shall fill that office for the remainder of the office's unexpired term. If a successor is not elected and qualified in that regular community college election, the office will be considered vacant at the beginning of the office's new term and the procedures outlined herein shall be used to fill the vacancy.

Within 3 days after an appointment is made to fill a vacancy, the secretary of the Board of Trustees shall notify the community college election coordinator, in writing, of the name, address, and office of the person who vacated the office as well as the person filling the office.

Motion passed unanimously.

**FIRST READING  
OF PROPOSED  
AMENDMENT TO  
BYLAWS**

R. Stafford, Chair of the Bylaws Committee, said that the Bylaws Committee is continuing to review the Bylaws and Operating Parameters of the Board of Trustees.

R. Stafford read the following proposed bylaws amendment to the Trustees.

**ARTICLE IV - OFFICERS OF THE BOARD**

Section 2. Officers

At its organizational meeting in January following the date of the regular community college election, the board shall elect a chairperson and vice-chairperson who must be members of the board of trustees. In addition, at its organizational meeting, the board shall elect a treasurer and a secretary to the Board who do not need to be members of the board of trustees. Ordinarily, the treasurer shall be the Vice President of Finance and the secretary will be elected by the Board. In addition, on the recommendation of the President, the Board shall elect an assistant secretary to assist the secretary in the performance of his/her duties.

**ARTICLE VI - MEETINGS**

Section 7. Members' Participation by Conference Telephone or Similar Communications Equipment.

Ordinarily, Board members are to be present at regular and special meetings of the Board. However, there may be circumstances (i.e. illness or other matters) which prevent a member from attending.

A Board member may participate in a meeting of the Board by a conference telephone or by other similar communications equipment through which all persons participating in the meeting may communicate with one another, and such participation shall constitute his/her presence in person. All participants shall be advised of the communications equipment and the names of all persons participating in the meeting. Those members participating by telephone or similar communications equipment shall identify themselves each time before

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communicating.

The provisions for members' participation by conference telephone or similar communications equipment shall not be available for all closed meetings of the Board of Trustees.

## **ARTICLE XII - BYLAWS**

### **Section 3. Temporary Suspension of the Bylaws**

Should extenuating circumstances, as determined by the board arise, the board may, by a majority of 2/3 of the entire membership of the board, suspend the Bylaws.

At this time, no action is required. Action on these proposed amendments will be recommended at the November 2012 Board of Trustees Meeting.

## **STUDENT SUCCESS REPORT**

Dental Hygiene faculty member, Mary Jo Miller, provided the Board with an overview of two student success assessment projects. The first focused on improving dental hygiene students' success in the area of radiography. The second focused on improving student success rates on the National Dental Hygiene Board Examinations.

Board Chair Emrich thanked Ms. Miller. He stated that this is one of the best presentations that he has seen documenting increased student success at Delta College.

President Goodnow said that both projects are excellent examples of demonstrating our values and using data to make decisions.

## **PRESIDENT'S REPORT**

### **Gifts to the College – September 2012**

Foundation – \$93,809.00  
Broadcasting – \$50,447.00  
Monthly Total - \$144,256.00

### **Enrollment Report**

Fall classes began on Saturday, August 25. At this time, 10,791 students are enrolled (4163FT, 6628PT).

### **Personnel Report**

A complete report of hires and separations for the month of September 2012 can be found in Board Packets this evening.

### **Information Sharing**

The Saginaw NAACP held its 42<sup>nd</sup> annual Freedom Fund Banquet on Sunday, September 23, at Horizon's Conference Center. This year's featured theme was *NAACP: Your Power, Your Decision* —

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*VOTE* in honor of the election year.

Delta College was well-represented at the event. Trustee Selby and Trustee Lawrence-Webster joined Dr. Goodnow and several of our faculty and staff in attending.

Delta College served as the host of the 2012 MCCA Fall Board of Directors Meeting October 4 – 5, 2012. The meetings were held at the Doubletree Hotel and our Planetarium and Learning Center. Dr. Goodnow thanked Trustee Selby, Trustee Stafford, and Trustee Houston-Philpot for attending. Performances by our Flute Choir, our new Gospel Choir, and presentations from David Redman (Mathematics Division Chair), Linda Petee (Sustainability and Risk Management Coordinator), and Jason Lijewski (Assistant Professor of Management) highlighted the opening evening. Meeting attendees were also treated to a Planetarium show on Friday afternoon.

Dr. Goodnow told the Board that she included some materials regarding MCCA's Strategic Assumptions of a Shifting Landscape in their folders this evening.

As part of its annual meeting this morning, Michigan Works! gave Delta College Corporate Services the *Michigan Works! Partner of the Year* award.

Delta College has been named to Victory Media's coveted Military Friendly Schools® list. The 2013 list honors the top 15 percent of colleges in the country that are doing the most to embrace America's military service members, veterans, and spouses as students and ensure their success on campus.

The 1,739 colleges on this year's list exhibit leading practices in the recruitment and retention of students with military experience. These schools have world-class programs and policies for student support on campus, academic accreditation, credit policies, flexibility, and other services to those who served.

Delta College has about 300 veterans currently enrolled.

Dr. Goodnow announced that Delta College was one of five exemplary community colleges to be presented with a Green Genome Award on October 3, 2012, at a community college summit hosted by Gateway Technical College in Wisconsin.

The Green Genome Awards are evaluated in four key areas critical to holistic green college transformation: community engagement, governance, program design and delivery, and strategic partnerships. Delta College is recognized specifically for its pursuit in building thriving relationships with local and regional business that serve all sectors of the existing and emerging green labor force and for its integral role in the economic health of the Great Lakes Bay region.

Delta College was awarded \$8,000 plus a set of state-of-the-art Bahco brand Snap-on tools and horticulture equipment. The awards were sponsored by Snap-on.

Dr. Goodnow encouraged all to attend Delta's A Chocolate Affair, scheduled for **Thursday, November 1st** at the Horizons Conference Center in Saginaw. As you know, A Chocolate Affair is the sole fundraiser for the Possible Dream Program. The Delta College Possible Dream Program is committed to giving students opportunities they might never have considered possible for

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themselves. The program is dedicated to the idea that everyone deserves a fair chance at success and we work hard to make this success a viable reality. Tickets can be purchased in the Foundation Office.

Don't forget to get out and vote on November 6!

The Delta College Democracy Commitment student club, recently led a DeltaVotes! Voter Registration Drive. A grand total of about 515 individuals registered to vote during the three days of the drive. The club advisor is Lisa Lawrason, Associate Professor of Political Science.

**In folders this evening**

- This month's Fantastic Faculty Newsletter.
- An invitation to the Possible Dream Induction Ceremony on Tuesday, October 16 (6-7:30 p.m.) in the Lecture Theater.
- An invitation to our Career Pathways event on Friday, October 26. Lunch will be served from noon to 1:00 p.m. in N007.

**TRUSTEE  
COMMENTS**

Trustee R. E. Selby provided the Board with an update on the MCCA Board of Directors Meeting which was hosted by Delta College on October 4-5, 2012.

Trustee M. Fitzhugh submitted her official resignation from the Delta College Board of Trustees to Board Chair Emrich. The resignation is effective upon certification of the results of the election that will take place on November 6, 2012. M. Fitzhugh thanked the Trustees for entrusting her with the opportunity to serve Delta College.

Board Chair Emrich thanked Ms. Fitzhugh for her service to Delta College and reminded all of the Board's intention to appoint whomever is elected to fill the Bay County Trustee Vacancy to the Board following the November election.

**ADJOURNMENT**

There being no further business, Board Chair Emrich adjourned the meeting at 8:24 p.m.

Respectfully submitted,

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Andrea Ursuy, Board Secretary

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